



NOGDAWINDAMIN FAMILY AND COMMUNITY SERVICES

PROTECTION AND RESOURCE MANAGER

FULL TIME – PERMANENT

NOGDAWINDAMIN Family and Community Services, a designated Aboriginal Child Welfare Protection Agency under the Child and Family Services Act serving member First Nations situated between Sault Ste. Marie and Sudbury and is seeking to hire a **Protection and Resource Manager**. This position will be located at our Satellite Office in **Sault Ste. Marie**.

Overview of Responsibilities

Under the direction of the Director of Services, the Protection and Resource Manager directly supervises all team functions. The Protection and Resource Manager supervises and coordinates the efforts of the Generic Child Welfare teams within their regions and ensures their efforts are in alignment with the Agency's strategic planning, policies and procedures as well as within the legal framework of the Child and Family Services Act and First Nation standards of practice.

QUALIFICATIONS

Education & Experience Requirements

- Master of Social Work degree
- Five (5) years' direct experience working with children and families involved in child welfare protection
- Three (3) years' direct management and administration experience in a child welfare protection agency
- Practice background relating to child maltreatment, child development, attachment theories, addictions, domestic violence and strength-based family empowerment practices
- Experience writing proposals, policies, procedures and reports
- Experience working with Aboriginal people, organizations and communities

Knowledge Requirements

- Knowledge of Nogdawindamin programs and services
- Respect for, sensitivity towards as well as knowledge and understanding of Anishnawbek culture, traditions and the Seven Grandfather Teachings
- Knowledge of relevant legislative framework and policies reflecting current child welfare practice
- Understanding of and ability to translate relevant legislation into Agency language, policies and procedures
- Knowledge of First Nation service delivery, customs and traditions in responding to child welfare concerns
- Knowledge of external service and service agencies

Special Skills & Abilities

- Strong leadership and management skills
- Demonstrated financial management and human resource management skills
- Excellent interpersonal and communication skills
- Demonstrated excellence in conflict resolution, mediation, and problem solving
- Strong organizational and administrative skills
- High level of initiative and self-direction
- Excellent time management skills
- Excellent computer skills
- Strong professional ethics
- Proven ability to work with First Nation communities and people
- Ability to facilitate strong inter-departmental relationships
- Ability to establish and maintain effective working relationships and to develop strong, effective teams
- Demonstrated ability to lead and coach others utilizing a collaborative and strengths-based approach
- Ability to manage multiple priorities, projects or programs
- Ability to take initiative and work independently
- Ability to work within a team environment
- Ability to meet deadlines and work flexible hours
- Ability to work with confidential and sensitive information
- Ability to understand and speak Anishnaabemowin is a definite asset

Other Requirements

- Must provide a clear Police Records Check with Vulnerable Sector Verification;
- Must have a valid Ontario Class G Driver's License, access to an automobile and \$1M automobile insurance;
- Must be able to work flexible hours including unplanned overtime and work on-call as required

Please submit a job related resume and cover letter along with three work related references by,

Monday, July 3, 2017 – 4:00 p.m.

Hiring Committee

Nogdawindamin Family and Community Services
210B Gran Street, Batchewana First Nation, ON P6A 0C4
FAX (705)946-3717

hr@nog.ca

Preference will be given to applicants of native ancestry.

Incomplete or late applications will not be accepted

We thank all applicants for their interest; however only those selected for an interview will be contacted.

A full job description is located on our website at www.nog.ca